

New Hire Information For FMCSA Clearinghouse

Employer Name:

Pre-Employment Query

The Federal Motor Carrier Safety Administration (FMCSA) requires a query into the FMCSA Clearinghouse of all applicants for FMCSA regulated positions to determine previous drug/alcohol testing violations. An annual query is also required. The FMCSA Clearinghouse is a secure online database containing real-time information about commercial driver's license (CDL) and commercial learner's permit (CLP) holders' drug and alcohol program violations.

In order for our Company to perform the required pre-employment query, you are required to register in the Clearinghouse, and once we request the query, you are required to go into your account and Consent to the Query. Your failure to register and consent will prevent us from placing you into the FMCSA regulated position as a covered Driver. You can find instructions for all of this at: <https://clearinghouse.fmcsa.dot.gov/Register>

Annual Limited Query Consent

All employers of CDL drivers are required to perform an Annual Limited Query on all existing CDL driver employees.

As the driver listed below, I hereby provide consent to the Company to conduct a Limited Query of the FMCSA Commercial Driver's License Drug and Alcohol Clearinghouse (Clearinghouse) to determine whether drug or alcohol violation information about me exists in the Clearinghouse.

This consent is valid for all annual queries effective this date through the duration of my employment.

I understand that if the Limited Query conducted by the Company indicates that drug or alcohol violation information about me exists in the Clearinghouse, FMCSA will not disclose that information to the Company without first obtaining additional specific consent from me. I further understand that if I

refuse to provide consent for the Company to conduct a Limited Query of the Clearinghouse, the Company must prohibit me from performing safety-sensitive functions, including driving a commercial motor vehicle, as required by FMCSA's drug and alcohol program regulations.

Driver Name:

State of Issuance and CDL Number:
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Date of Birth:

Driver Signature:

Today's Date:
